

## Addendum 2 – Informational Meeting Q&A

Project: 2021-815 On Call Design Build / GCCM Statewide Audit Consultant

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### Questions and Answers

1. Does the State of Washington Department of Enterprise Services (DES) have standard terms and conditions or templates for Progressive Design Build, Traditional Design Build and/or GCCM contracts? If so, are they available for review? What type of contract platform does the Department of Enterprise Services use on their construction projects (i.e.- AIA, Census, etc.)?  
**An example of DES General Conditions are found within our [Construction Manual](#). Additional information (etc Supplemental Conditions) can be found on our [Forms & Reference Documents](#) site.**
2. Does DES require or recommend the services of a licensed CPA firm for this RFQ?  
**CPA would be required for, at a minimum, project oversight and authorship of the final report.**
3. Would the audit work outlined in this RFQ be subject to GAGAS requirements?  
**No, GAGAS will not be applicable.**
4. What are the estimated fees and/or contract budget for this RFQ?  
**Estimated fees/contract budgets for this RFQ would be dependent on the number of projects awarded under these contract methods within the specified time frame of the contract – as well as how many hours a firm dedicates to the audits.**
5. Do we need to include references?  
**No, references are not required at this time. After the initial submittal review, short-listed firms may be requested to provide references. However, references are not a requirement in the Request for Qualifications.**
6. If I am registered in WEBS (Washington Electronic Business System), do I still need to submit for consideration?  
**Yes. While you indicate your specialty when registering in WEBS, it is only a notification system for opportunities when they arise. Contractors individually submit for the opportunities they wish to pursue and are selected based on their qualifications for that particular advertisement.**
7. If I have offices in more than one area, do I need to submit a Form 330, part II for each office?  
**No, one Form 330 is fine. Use your primary location. Please make sure that the rest of your office locations are listed on Attachment 1.**
8. What is expected for the “Project Approach” Criteria?  
**The consultant selection board will be looking for strategies on how your firm is going to lead the owner in the project, scoping, execution, and how you address all important project elements. This includes a demonstration of understanding challenges and service needs of a project.**

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9. What are the criteria that will be considered during Phase 2 of the evaluations?  
**If a consultant selection board decides to have a Phase 2 evaluation, the criteria will be determined by the board. E&AS intends to standardize the Phase 2 criteria as much as possible and is appropriate.**
10. Would DES be more interested in single firm applications or teamed-up applicants?  
**DES is looking for a firm or teams that can cover the state effectively and efficiently.**
11. What are the anticipated number of projects that the Department of Enterprise Services expects to begin or complete during the contractual time period? What is the planned construction capital expenditures over the next three to five years?  
**Anticipated future projects are unknown at this time. Projects will be determined in the next legislative session.**
12. What is the range in anticipated project budgets? (i.e. \$2,000,000 to \$100,000,000)  
**Historically, project budgets have ranged between \$ 10 million and \$ 50 million, with the majority being in the \$ 20-35 million range. It's possible that several projects up to \$100 million may be constructed, however, those are dependent on legislative action in the spring session of 2021.**
13. Does the State of Washington- Department of Enterprise Services have a centralized system for storing documents related to audits, or does each system member have their own software systems, shared drives, etc.  
**No, all financial documents related to the audit are primarily provided by the contractor.**
14. What types of contracts are used or being considered for the Department of Enterprise Services construction projects (i.e. GMP, Lump Sum, or etc.)?  
**For the purposes of the audited contracts the contracts will be Guaranteed Maximum Price (GMP).**
15. What is the most recent construction contract and what type of contract was used for the most recent construction project?  
**The last project which has a completed audit was a \$33.1 million traditional design build GMP project.**
16. Does the Department of Enterprise Services have a process for vetting the construction firms and their trade contractors? If so, can you provide details on such?  
**All Design Build and GCCM projects have a selection process which includes solicitation with the RFQ/RFP process and are selected on the basis of qualifications and price.**
17. Does the Department of Enterprise Services have a specific goal percentage for MBE and WBE?  
**The overall goal is 26% for MBE, WBE VOB and SBE. These will not be a factor in this solicitation nor a component of the audit process. The breakdown for DES goals are as follows:**
  - **10% Minority Owned Business certified by the Washington State Office of Minority and Women Business Enterprises**

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- **6% Women Owned Business certified by the Washington State Office of Minority and Women Business Enterprises**
- **5% Veteran Owned Business certified by the Washington State Department of Veterans Affairs**
- **5% Washington Small Businesses self-identified in the Washington Electronic Business Solution (WEBS).**

- 18. Can you provide the name of the most recent construction audit and firm that performed?**  
**Clover Park Technical College Center for Advanced Manufacturing Technologies. The audit was completed by MWL Advisory, LLC out of Seattle, WA.**
- 19. What is the anticipated annual construction audit budget?**  
**This is currently unknown and is dependent on actual projects completed as funded by the legislature.**